



Chisholm Community Group
CCG General Meeting
Monday 24th June 2019
7.00pm – Staff Room

MINUTES

2019 Executive Committee:

President – Amy Hague
Vice president – Sarah Kitching
Secretary – Andrea Deters
Assistant Secretary – Sheila Lowe-Bradford
Treasurer – Catherine Ashton
Assistant Treasurer – Melinda Nagle
Event Coordinator – Sarah Kitching
Assistant events Coordinator – Bec Monaghan
Social Media – Amy Hague

Principal: Michael Mifsud
Assistant Principal: Andrew Emanuel

Attendees: Michael Mifsud, Andrew Emmanuel, Amy Hague, Mel Nagle, Catherine Ashton, Rebecca Monaghan, Sarah Kitching & Andrea Deters.

1. **Opening Prayer** – Andrew Emmanuel ‘Respect’
2. **Adoption of Minutes of Previous Meeting** – 21st May 2019
Moved by Amy Hague, Seconded by Sarah Kitching

“That the minutes of the meeting of the Chisholm Community Group General Meeting held on Tuesday 21st May 2019 be adopted as a true and correct record.”

3. **Principals Report – Michael Mifsud**

- *Interviews for the 2020 new enrolments have been going well. There has been great interest in the school and in particular the agile learning spaces.*
- *The Chisholm week 25 anniversary celebrations were terrific. A great time was had by all. Week long celebrations proved very popular allowing for more activities and a more relaxed feel than a one day event. This will be looked at again for future Chisholm anniversary celebrations. The children enjoyed seeing the teachers dress up in colonial costume. Photos were taken of the dressing up and events but haven't been seen on Facebook or in the newsletter yet. Michael will look at sharing some of the photos. The mass was a beautiful celebration of the current and past Chisholm community.*
- *The sports carnival was a success. Michael acknowledged how fortunate we are to be able to have the carnival in our own backyard and to not have to ferry children backwards and forwards to an alternative sporting ground. The coffee van was popular. Improved communication with the canteen around the use of the coffee van will be implemented in future.*

- *Newsletters will be put out three times a term from next term on – weeks 3, 6 and 9. The format will remain the same. News will be communicated via Skoolbag and the electronic sign in between newsletters, hard copy notes will still be distributed this year.*
- *Next month new furniture is being purchased for the agile learning spaces across the school.*
- *Michael asked for support in improving attendance rates, particularly in regard to lateness. The school will do a reminder in the newsletter of the importance of being on time, citing some of the statistics that indicate how a small amount of time can accumulate and amount to days off over the year. The CCG will do something on the CCG Facebook page in line with this. It was suggested this double pronged approach could be done in conjunction with discussions with the children in class to further educate the children about the importance of attendance and being at school on time.*
- *Reports will be going home soon. The children have been busily preparing their student led conferences to share with families.*

4. Treasurers report

Last year's books have been audited. It was suggested that in future the audit be undertaken by the AGM.

Mel has obtained the banking forms to request the eftpos machine for the trivia night. This has been tentatively booked in and will be finalised once the forms have gone in.

Following on from last year the CCG bank account has Rebecca Leigh Monaghan as a signatory still and does not have our President Amy Dianne Hague as a signatory. The group agreed that we remove Rebecca Leigh Monaghan as a signatory on the bank account and add Amy Dianne Hague. All other signatories will remain the same.

5. Review of PRC Term 2 Meeting and guest speaker

Amy and Andrea attended the Term 2 PRC meeting. The guest speaker was Dr Michael Carr Gregg who has presented on television and written a number of bestselling books. These meetings and talks are open to all members of the Parramatta diocese community.

6. School uniform

A parent from the school has approached the CCG and raised an interest in the inclusion of skorts as a part of the girls summer uniform. The group discussed the matter and agreed the idea should be further investigated. Michael will be discussing with Belinda and some samples will be obtained if possible.

7. You can sit with me initiative

Amy has been approached by a parent who is interested in the you can sit with me initiative. It was suggested the parent come to the next meeting to discuss further.

8. Project playground

Quotes are being sought for the following options: storybook chair and seating; pencil – art installation Safe, Honest, Respectful, Learners; playground equipment; rejuvenation of the cricket nets, long jump pit and shot put or discus circles. Karen is very excited about improvements to the long jump. It was suggested that Karen may have some ideas about any grant opportunities available to supplement the CCG funding of the sporting improvements. Andrew will speak to Karen about any possibilities. It was suggested that improvements to the cricket nets would only be worthwhile where there was a foreseeable future use for the cricket nets, this would be the case for any improvements. Large outdoor games is also being

considered such as chess, noughts and crosses and snakes and ladders. Karen has suggested that we already have a large outdoor chess set. It was thought that the concrete square near the year 6 classrooms and basement storage could be stencilled with a chess board for playing of chess or checkers.

Andrew will follow up with Karen to confirm if we have a chess piece set. Andrew advised St Michaels at Blacktown had recently done work on their playground markings including coloured handball courts and chess board. Andrew will organise with their AP for us to visit.

9. Review of the anxiety workshop

Feedback suggested that people received information about anxiety but didn't feel as though they were given adequate strategies to deal with anxiety. The group discussed running a follow up workshop offering more information on tools and strategies. Michael will discuss with Monique the feasibility of this for later this year.

Addressing Anxiety over the transition to high school was also raised in the feedback. Michael suggested there are a number of opportunities being implemented to address this such as orientation and communication between the year 6 teachers and Bede Polding teachers. The visit by the year 4 students to Bede science labs was highlighted as an excellent way of connecting the two schools and making the progression later in year 6 a less foreign and difficult one for our students. The year 11's attended recently and did gross motor skills with the kindergarten students. Students from Bede will also be attending and working with the PBL students. The intention is to create a k-12 comprehensive learning environment through more and more integration of the two schools.

10. Father's day

Father's day celebrations have been changed to Wednesday the 28th August. Sarah will be unavailable this day. Bec will co-ordinate in her absence. Sarah will be ordering gifts shortly. We will aim to set up the day before. We will be doing a breakfast. We will need to promote the change of date to families.

11. A-thon

The SRC have picked a colour-a-thon for this years a-thon event in term 4. Friday the 15th November has been set for the colour-a-thon. The group discussed using a company for the event which would include them providing prizes and taking 30% of the profits or organising prizes ourselves. It was decided we would purchase the powders and organize prizes ourselves. Sponsorship will be sought from local businesses. A meeting with the teachers will be scheduled to plan for the event.

12. Trivia Night –

The date of Saturday the 24th August 6pm was decided for the trivia night. The event will be Adults only and BYO food and drink. Alcohol will be permitted.

A separate meeting will be scheduled for discussion and planning of the trivia night. Mel advised her uncle will require a microphone and whiteboard. He has suggested a minimum of 3 hours duration including a number of rounds interspersed with various games such as coin toss. A lucky door prize was suggested. Answers will be auctioned off. We will investigate costings to see if we can provide nibbles or platters on the tables. Seats will be sold individually rather than by a set table.

Amy will organise for a copy of the school letter authorising a request for donations to be distributed to the group. Prizes will need to be sought soon. The group discussed running a silent auction or doing a gift bola similar to the jar bola run at the fair. Balloons can be used for this idea. A coin toss was also discussed as a fundraiser. A lolly jarbola was also considered and thought popular if run early in the evening so that groups could open the jars and eat the lollies at their tables throughout the evening.

Andrew will speak to Karen about the possibility of obtaining any prizes from the sports groups who conduct clinics and workshops at the school.

Amy will do an asset register to identify any items leftover from the fair and list any newly obtained prizes.

Andrew will list the event on the parent calendar. A save the date will go out soon.

13. Twilight Fair 2020

Expressions of interest for a 2020 fair planning committee will be sought. Planning will need to start soon.

14. Naidoc week –

We are still waiting to hear back from Jarara regarding planning an activity for Naidoc beginning of next term.

15. Update of Constitution and CCG Committee roles document.

The executive committee will meet to discuss an update of the constitution and the CCG Committee roles document.

16. Other business

Michael will follow up with Merylyn regarding the road trip pilgrimage.

Another Cyber Safety talk will be scheduled for next term.

First day back next term will be superhero mufti day in aid of Bear Cottage.

The office renovations have been put back to the September holidays at the end of term 3 and will continue into term 4.

A literacy workshop will be held next term.

17. Next meeting –

Tuesday 13th August 7pm.

18. Close of Meeting